

# Chorley Public Service Reform Board

30 January 2015

## Planning Workshop

2.30pm to 5.30pm Tuesday 10<sup>th</sup> February 2015

Chorley Community Fire Station West Way, Euxton PR7 6DH  
(On the Washington Hall Training centre site)

### Purpose of the workshop

You are invited to attend a planning workshop of the Chorley Public Service Reform Board between 2.30pm and 5.30pm on 10<sup>th</sup> February. The purpose of the workshop is to review the progress of the Board and to agree its future programme of work in light of the challenges facing public services in Chorley.

### Agenda

2.30 Welcome and overview of the agenda for the afternoon

#### **Session 1 Update on the progress and current position of the Board**

The workshop will begin with a short presentation summarising the progress of the Board in the past year and setting out perceived challenges facing public services in Chorley.

#### **Session 2 Agreeing the forward programme of work for the Board**

Having reflected on the presentation given in session one members of the Board will consider the following questions;

- *What does success look like for the Board? What precisely will the Board make possible in the next two years?*
- *Where must we focus our energy and resources to make a breakthrough in the performance of the Board? What are the 'must-do' projects or activities in the year ahead?*

#### **Session 3 Detailed action planning**

The workshop will end with preparation and agreement of the work programme, including a detailed 60-day plan arising from the discussions.

5.30 Meeting ends

**Date of next meeting**

The next meeting will be held on Tuesday 21<sup>st</sup> April 2015 at 4.00pm until 5.30pm at Chorley Town Hall (Committee Room One).

Yours sincerely

A handwritten signature in black ink, appearing to read 'G Hall', written in a cursive style.

Gary Hall  
Chief Executive of Chorley Council  
For Chorley Public Service Reform Board

Contact:  
Hayley Hughes  
Public Service Reform Programme Officer  
Chorley Council  
Tel: (01257) 515035  
Fax: (01257) 515150

**Distribution**

All members and officers of the Chorley Public Service Reform Board